(Circuit 26/8 Registered Charity No 1150182)

Safeguarding Concern Log

Report written by

| Date of report:- |
|---|
| People Involved:- |
| Causes for Concern (Briefly list the indicators of concern that have led to the report) |
| Background (Provide any helpful background information about the subject or individuals involved in the concern) |
| Incident (Write a detailed account of the incident or concern raised / disclosed / noticed. Provide names, contact details, dates, times, and as much detail as possible) |
| Action (Log any specific actions you have taken as a result of the initial disclosure / incident, this will include reporting the case either to the Circuit Safeguarding Team or the |
| District Safeguarding team) |

on this date:

Chronology following on from initial log of concern
This is space to log additional information, actions, etc relating to the case, after the initial disclosure / incident named above. This should be detailed, including advice received, any engagement with other teams / statutory services and any further disclosure or information received.

| Date and time | Information | Issues / Action |
|---------------|-------------|--------------------|
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